

# Flexible Instructional Day Plan

**Program:** Veterinary Assistant

**Contact information:** Bagua'Karaya-Nikkele Gonzalez, [bgonzalez@steelcentertech.com](mailto:bgonzalez@steelcentertech.com); 412-469-3200, ext 2563

**Attendance:** In the event that Steel Center calls for a Remote/Flexible Instruction Day, Students will attend a virtual class. Students must be signed into google meets and attending the virtual class to be marked present for the day!

AM students will have virtual class from 7:45am until 9:45 am.

PM students will have virtual class from 12pm to 2pm.

## Virtual Meeting Lesson:

1. Students must sign into canvas. Please make sure to log into canvas from the school web page using this link:

<https://www.steelcentertech.com/domain/170>

2. Click under the Remote Learning Module located under School Information.
3. You will be required to use this link to sign into google meets for further instructions.

To join the video meeting, click this link: <https://meet.google.com/cyy-fkns-isqLinks>  
[to an external site.](#)

Otherwise, to join by phone, dial +1 857-217-4086 and enter this PIN: 376 754 319#

## Steps for virtual class:

1. Sign in to google meets using the link above at your designated class time. This will count for your attendance, and you must be present on google meets to be marked present.
2. Mr. G will provide a virtual lecture based on the topic we are currently discussing.
3. After lecture, you will complete your daily assignments that are provided in the module on canvas for that day. Any quizzes or exams scheduled for that day will still take place virtually.

-You will remain signed into google meets and will begin actively completing your assignment issued for the day.

-Mr. G will be available on google meets to answer any questions and provide check ins to ensure assignment engagement is occurring.

-If you do not respond to prompts or questions indicating you are not present or actively working, Mr. G will call your parents during the google meets to ensure you are actively attending and working during class.

4. Once your assignments are completed, you will let Mr. G know through messenger on google meets and he will confirm your assignment completion. Once completed, you will be released from the google meets room.

\*Please be aware that all assignments, articles and quizzes will be available on canvas as normal under the module for that day.

**Virtual Office Hours:** Office Hours will be from 8:45 to 9:45 am and from 1pm to 2pm. To access office hours, click the link above for the google meets classroom and enter to speak with Mr. G. Students can also email Mr. G at [bongazlez@steelcentertech.com](mailto:bongazlez@steelcentertech.com) during this hour for a quick response.

**Technology Concerns:**

In order to access the virtual class, students will need access to a computer/Chromebook. A phone will not be suitable as students will be required to complete an assignment and potentially have split screens and the ability to quickly type.

If you do not have technology access to attend the virtual class, you must inform Mr. G and have your parent sign to confirm that there are technology barriers preventing you from attending the virtual class.

**Student Name:** \_\_\_\_\_ **Student Signature**\_\_\_\_\_

Do you have technology concerns?    Yes    No

Concern: \_\_\_\_\_

If yes parent/guardian signature \_\_\_\_\_